

# KVHRA Board Meeting Minutes

April 9, 2014

9:30am to 11:00am

Augusta Civic Center

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**Present:** Lisa Madore, Kathleen Hale, Susan Ouellette, Jeanine Libby, Bryan Flagg, Lila Hallowell, Valerie Cote, Lori Page, Annette McLaggan, Kristy Gould, Cathy DeMerchant, Barry Martin

**Absent:** Sandy Turner,

**Guests:** Sonja Benson and Lydia

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## Meeting Minutes

- [March 2014 meeting minutes were approved.](#)

## Today's Meeting ~ Employee Engagement and Motivation in a Tough Economy

- 31 people were in attendance plus 1 sponsor and 1 speaker = 33
  - 33 signed up in advance
  - 0 cancel – 0 replacements
  - 2 were no shows
  - 2 at the door

Money received \$25 cash

## Membership

- [Sonja Benson from PTC Therapeutics and Ria DeMay from Colby College. Both Professional were voted in as new members.](#)

## Program Committee

- Best time for legislative meeting with Peter Gore to speak at the Augusta Civic Center.
- A handful of board members are helping out in recruiting sponsorships. We still need sponsors for our October and December meetings. See that Kathleen is looped in with this process.

## Finance

- The balance in the account equals \$21,11.77 and the scholarship fund totals \$4,107.12
- We have not heard back from the Attorney. Lisa made a note to contact.

## Membership

- Membership letters went out with a great help from Susan and her crew! Thanks again Susan.
- All members will be invited to attend the KVHRA dinner at the convention.
- Free KVHRA Membership raffle will be drawn at the end of the year with an effective date of January.

## Scholarship

- Susan will plan to reach out to Janie Miller to help out on the Scholarship program.
- Scholarships are generally granted in both Spring and Fall.

## Web Committee

- Kristy doing a great job with the web!

Items in **blue** indicate a board vote

## College Relations

- The mentoring program announcement did not take place at the meeting as the one to assist us with this at the college is leaving. Lisa is working out some other details with Dr. James Libby at the college.

## Legislative/Governmental Affairs

- Brian had handout that referenced all the LD's that are being worked on in legislature.

## Diversity and Inclusion

- See notes in Program Committee

## Workforce Readiness

- Continue to forward workforce readiness activities information to Lisa for our SHAPE plan.

## Certification

- The certification process is taken up to six (6) weeks for the approval process. It is beginning to be very difficult for Strategic credits. Barry announced that he would do the certification process up to the end of 2014.

## SHRM Foundation

Approved a \$100 donation in November 2014

## Other Business

- Our new zip code in Waterville is 04903. The fax number needs to be reviewed on our registration form.
- Need to have a board discussion on charitable contributions.
- Annett will need to cancel out the May Meeting at O'Brien's Restaurant
- Well need to review position and opening on the board for this coming January
- Voted to give Kathleen Hale Brenda Peachtree's three (3) day scholarship as Brenda was unable to attend.

## NEXT MEETING

June 11, 2014, at the O'Brien's Restaurant Best Western Plus in Waterville

Respectfully Submitted: \_\_\_\_\_

*Jeanine M. Libby, Board Secretary*