KVHRA Board Meeting Minutes

November 13, 2013   **9:30am to 11:00am**   **O'Brien's Best Western Plus in Waterville**

Present: Lisa Madore, Sandra Turner, Valerie Cote, Susan Ouellette, Kristy Gould, Lori Page, Jeanine Libby, Bryan Flagg, Barry Martin, Lila Hallowell

Absent: Cathy DeMerchant, Annette McLaggan

Guests: Lydia Sy

Meeting Minutes

- September 2013 & Octobers 2013 meetings minutes were approved.

Today's Meeting ~ Employee Engagement and Motivation in a Tough Economy

- 37 people were in attendance
    - 43 signed up in advance
    - 0 cancel – 0 replacements
    - 10 were no shows
    - 4 at the door

Money received 3 checks $100 plus Brian Heath that totaled $250.

Membership

- Two New Professional Membership – the first one voted was for Jody Hansen from the City of Augusta and the second one voted was for Kathryn Arnott as a member in transition – fees waived. We also voted on a gratis membership for Eric Nadeau.

Program Committee

- The 2014 calendar is coming together well thanks to all the members pitching in with ideas and contacts.
- Kathleen Hale will be looking into gathering information on "Affordable Care Act" and "Employee Handbook" for future presentations.
- Plans were discussed toward networking with Lydia Sy to piggy back SHRM and other Speakers to do presentations at both venues back to back meetings.
- Sponsors are still needed for many months.
- Beginning in January, Susan will begin monitoring with Barry to take over by late 2014 writing the applications for HRCI credits for our meetings. As always, the speaker's bio is needed to submit for HRCI credits.
- Lisa will be reaching out to Mid-Maine Chamber on sponsorship and area business memberships.

Finance

- It was voted to approve to engage an attorney to review our papers and to assist us with filing the tax documents with the IRS. He/she will be handed a copy of our bylaws to review also to see that everything is in compliance.
- Cathy and Lila will work together on transferring the finance duties for the New Year.

Membership

- It was voted to do two drawing for new members as well as loyalty membership that would consist of a maximum annual membership of $175. If they paid we would reimbursement them this amount.

Items in blue indicate a board vote

- Susan will work on the renewal letter and forms will be offered online and in the paper form. A renewal e-mail will offer a one click option to direct them to the site. All renewals will be due by January 31.

Scholarship

- Susan will be working on the scholarships – KVHRA and the Brenda Stinchfield. Susan will reach out to Cathy on the funds available in the Brenda Stinchfield fund account.

Web Committee

- We will offer on-line payment via Pay Pal again this year for the renewal and new memberships and Kristy will outline this at our December meeting.

College Relations

- Lisa and Lucy at Thomas College are working together on offering a mentoring program. KVHRA will be the outlet – we market it with the day and night students. Lisa will also see about having a link on our KVHRA web site to directly connect to Thomas College.

Legislative/Governmental Affairs

- N/A

Diversity and Inclusion

- N/A

Workforce Readiness

- Continue to forward workforce readiness activities information to Lisa.
- Discussion on working with the area homeless shelter, Lisa will work with them and if anyone is seeking assistance with resume writing / interviewing or other HR needs that individual seeking services would sign up. It was left that the homeless shelter will reach out to Lisa and she will contact the Board for volunteers.

Certification

- The next testing window is in December 2013.

SHRM Foundation

- N/A

Other Business

- Succession Planning – will be further discussed at the December meeting. Please be thinking about your roles.
- It was discussed that KVHRA will not be offering discounts to MidMaine Chamber Members
- It was discussed that KVHRA could possibly subsidize Board members to attend the HR Convention.

NEXT MEETING
December 11, 2013, Augusta Civic Center

Respectfully Submitted:_____
Jeanine M. Libby, Board Secretary

Items in blue indicate a board vote