

# KVHRA

## Board Meeting Minutes

**Date:** February 8, 2017

9:30 a.m. to 10:05 a.m.

Place: Telephone Conference

**Present:** Kristy Gould, Lori Page, Lila Hallowell, Jeanine Libby, Lisa Madore, Kathleen Hale, Sharon Crow, Frances Fisher, Karena Cochran

**Absent:** Annette McLaggan, Sharon Crowe; Susan Ouellette, Janie Miller

**Guest:** None

**Meeting Minutes:** [January Approved](#)

**Today's Meeting:** Cancelled due to bad weather

**Membership – [The Board voted in the following new members:](#)**

Tina R. Keech	Human Resources & Accounting Manager	AMI Alternative Manufacturing Inc	SHRM Member: No
Annamarie Ater Harkins		Bath Area Family YMCA	SHRM Member: Yes
Sarah Cummings	Client Solutions Specialist	Manpower	SHRM Member: Yes
Jennifer Bechard	Human Resources Officer	Kennebec Savings Bank	SHRM Member: Yes
Melissa Breger	Assistant Talen Director	Colby College	SHRM Member: Yea

**Membership Update:**

Our renewals are up from 47 to 66 members. We had 89 as of 12/31/16; therefore, Lori and Kristy plan to send a reminder to past members that have not yet renewed.

**Program Committee:**

Due to today's meeting being cancelled, Peter Gore mentioned that he is more than welcome to come back to talk to our group. The May 17 date will be the make-up for this meeting. It was discussed and agreed that we feel that Peter would not be beneficial to come talk with us in May unless he has something more to share with the group. Lisa will be reaching out to him for some guidance and will report back to the board. In March we have scheduled a presentation on the Impact of Marijuana Legalization with Mark Dawson from the Maine Department of Labor. Then in April we have Linda Blessing coming; therefore, both excellent programs that we should not move to replace the cancelled meeting. Lisa will follow-up with us by the end of the week on how she makes out with Peter Gore. Meanwhile, the program committee will brainstorm other alternatives for May's make-up meeting. So we have May, September and December are still open in our meeting calendar. The good part is that today's sponsor has agreed to sponsor May's meeting.

The March Meeting – Impact of Marijuana Legalization is going to be a good one. Kristy plans to reach out to Janie to see if she can post the announcement of this meeting on the Maine Chamber calendar. Karena will reach out to Thomas College informing them about KVHRA and this meeting. Any student in the HR program at Thomas College may come to this meeting and enjoy the free breakfast. This will be a good way to network with the College. Karena and Lisa will get together on the contacts at Thomas College.

**Recertification Credits:**

Sharon Crowe is doing the recertification credits for the chapter and we have already been approved for the March meeting. April's meeting has been submitted for approval.

**Core Leadership Update:**

Kristy outlined that the Core Leadership means learning about the topic and reporting the information back to the board with information they learned. If we want to work on an initiative – we decide once we hear all about it. SHRM has a lot of tools including webinars live and taped. Later today, Kristy will send out the list of volunteer webinars for us to join. This is not a big commitment. We still need volunteers to help in these areas.

- a) SHRM Foundation – **Full Board**
- b) Diversity – **Lila Hollowell**
- c) Finance – **Lila Hollowell** - \$21,015.45 in our account and within this total \$2,412.62 in the scholarship account
- d) College Relations – **Karena Cochran**
- e) Legislative/Governmental Affairs – **Janie Miller**
- f) Workforce Readiness – **Kathleen Hale**
- g) SHRM Certification - **Susan Ouellette** and **Sharon Crowe** Recertification Credits
- h) Scholarship update – **Janie Miller**
- i) Membership Retention and Recruitment –Membership Roster and Registration – **Annette McLaggan**
- j) Marketing and Communication – **Janie Miller**
- k) Web- **Karena Cochran**

**Other Topics:**

State Council:

Kristy will be working up an article about KVHRA to be published in the Maine State Council newsletter.

New Board Orientation:

Kristy conducted the new board orientation and sent all the board members the presentation that she went over and encouraged all of us to review it.

2017 SHAPE plan has been submitted by Susan Ouellette – thank you Susan!

Thank you to Lila Hollowell for sending Kristy all her procedures on QuickBooks.

Kristy also thanked everyone for reducing the amount of e-mails via reply all. This really saved time and energy.

**NEXT MEETING: March 8, 2017, at O'Brien's Restaurant Best Western Plus in Waterville**

Respectfully Submitted:                     *Jeanine M. Libby*                    

*Jeanine M. Libby, PHR, SHRM-CP, Board Secretary*