

Date: November 8, 2017 9:30 a.m. to 10:30 a.m. Place: O'Brien's Restaurant in Waterville

Present: Lori Page, Jeanine Libby, Susan Ouellette, Karena Cochran, Sharon Crowe, Kathleen Hale, Robin Doody,

Kristy Gould

Absent: Lila Hallowell, Lisa Madore, Frances Fisher

Today's Meeting: How Maine Employees can promote Diversity in the Workplace

There were 26 + 4 including speaker and sponsor.

- 2 Walk-in
- 2 No Shows
- Total of 30
 - No cash no checks receive at the door.

Meeting Minutes:

Voted to approve October Meeting Minutes

Membership Updates:

Lori Schmitz was voted in as a new KVHRA member. She is the Director of Human Resources at New Dimensions Federal Credit Union in Waterville, Maine. She is also a SHRM member.

Membership:

Our annual at large membership drive is on its way. This year we will be mailing out postcards in the range of 200 to 250 to our members and future members. We will be keeping the dues the same as last year and with the breakfast registration it will include the $\frac{1}{2}$ day seminar in March.

2018 Elections Nomination Committee was voted on as follows:

President **Kristy Gould President-Elect Lori Page Past-President Susan Ouellette** Treasurer **Robin Doody Board Secretary Jeanine Libby Membership Development Chair Sharon Crowe Membership Roster Chair Frances Fisher Programming Committee Chair** Lila Hallowell **At-Large Board Kathleen Hale At-Large Board Kristie Jandreau At-Large Board Erica Humphrey At-Large Board Lori Lefferts**

New Board member orientation:

Kristy will be doing an onboarding meeting to go over everything with our new members in January 2018.

Program:

The broad is focused on getting the 2018 program calendar created to use this as a positive tool to promote our membership drive. As we all know the quality of our programs drives our membership.

Kristy will do a 10 minute PowerPoint on the SHRM Aging Workforce Initiative with plans to run this PowerPoint prior to our meetings as well as post it on our web site. This is just another way to receive credit for the chapter.

Core Leadership Update:

- a) SHRM Foundation Full Board
 - Kristy made the annual donation to the SHRM Foundation and she will give the receipt to give to Lila.
- b) Diversity Lila Hallowell
- c) Finance Lila Hallowell \$21,215.45 and within this total \$2,412.62 in the scholarship account.
- d) College Relations Frances Fisher/Karena Cochran will assist
- e) Legislative/Governmental Affairs Open
 - Review the SHRM site and click link to see the information on upcoming legislation issues to share with the chapter meeting.
- f) Workforce Readiness Kathleen Hale
- g) SHRM Certification Susan Ouellette and Sharon Crowe Recertification Credits.
- h) Scholarship update Susan Ouellette will do this until the new board. Monica also will be on the committee. Lila Hallowell will also be on the committee.
- Membership Retention and Recruitment –Membership Roster and Registration –
- j) Marketing and Communication -
- k) Web-Karena Cochran

New Business:

The Board voted in to purchase QuickBooks for Robin Doody our new Treasure.

December meeting is about Branding and with this being December, KVHRA board voted to purchase coffee mugs with KVHRA logo along with other goodies to hand out to our members at the December meeting. **Board voted to allocate up to \$500 for member engagement marketing materials.**

KVHRA's Facebook page is up and running for all of our KVHRA members to join. Just click to ask to join our Facebook page and that will start the approval process.

Lori Page will e-mail out todays HRCI and SHRM Certification credit.

There was talk about doing printed name tags for ones that registered in advance at our monthly meetings. We had done it in the past and it was a real nice extra touch knowing our members names as well as a great networking tool.

KVHRA Board members attending the HR Convention an additional day will be reviewed at the December board meeting.

NEXT MEETING: December 13, 2017, Augusta Civic Center in Augusta, Maine			
Respectfully Submitted:	Jeanine M.	Libby	
	Jeanine M. Libbv. PHR.	SHRM-CP. Board Sec	retarv