

KVHRA

Board Meeting Minutes

Date: September 13, 2017 9:30 a.m. to 10:45 a.m. Place: Best Western, Waterville

Present: Lila Hallowell, Lisa Madore, Frances Fisher, Karena Cochran, Annette McLaggan, Sharon Crowe, Lori Page, Kristy Gould, Kathleen Hale and Robin Doody

Absent: Jeanine Libby and Susan Ouellette

Meeting Minutes: Did not have the minutes to approve

Today's Meeting: *Balancing High Tech with High Touch* presented by Lee Ann Szelog of [Simply Put, LLC](#)

There were 49 Pre-Registered

- 0 Walk-in
- 7 No Shows
- Total of 42 plus 1 speaker and 1 sponsor attendees = 44
 - No Money collected at the door.

Membership Update: None to vote on

We welcomed Robin Doody as the newest Board Member for the remainder of 2017.

Lori mentioned that she does not have the time to dedicate to the membership development. She wants to continue on the Board but more as an at-large member.

Let Kristy know your interest in Membership Development Chair. We need to come up with new ways to retain and engage current membership.

Frances will send a note to Johnny's Selected Seeds thanking them for sending so many of their employees to the KVHRA Meetings. She will ask Sandy if there are topics that her or her group is interested in. In November, we will ask Sandy to speak to the group on how she uses KVHRA as training for her supervisors.

Program Committee:

We are all set for speakers and sponsors the remainder of 2017 with the exception of the December round table. Lisa and Annette will get together soon to start preparing. We already have our January sponsor. Lila will send an invoice to Sharon, WPH for their sponsorship for the October meeting. (post-note – this has been completed).

Lisa, Sharon and Annette will schedule a meeting to discuss programming. Lisa will let the Board know when the meeting will be and if any of us can attend that would be helpful, even if just via phone

At the October meeting we will do a drawing for anyone who gives us an idea on topics for future meetings. **Kristy will prepare a form to use.**

Lisa will reach out to Lydia Sy to see if they are interested in sharing expenses for a speaker from Ohio. We need to verify dates for the meetings for next year (**LISA?**). It will continue to be the 2nd Wednesday of the month with the exception of the May make-up meeting which will be the 3rd Wednesday of the month. We will continue to switch the locations every other meeting. The January meeting is scheduled for Waterville.

We agreed to hold the half-day meeting in March – location to be determined - couple of recommendations were either Augusta Civic Center or Thomas College. We will need to talk about the registration fee for this meeting – what do we charge. A couple of topics were mentioned as potentials for this meeting – Dr. Saito and active shooter.

Core Leadership Update:

- a) SHRM Foundation – **Full Board**

- b) Diversity – **Lila Hallowell**
- c) Finance – **Lila Hallowell - \$22,654.29 in our account and within this total \$2,412.62 in the scholarship account.**
- d) College Relations – **Frances Fisher/Karena Cochran will assist**
- e) Legislative/Governmental Affairs – **Kathleen Hale**
- f) Workforce Readiness – **Robin Doody**
- g) SHRM Certification - **Susan Ouellette** and **Sharon Crowe** Recertification Credits.
- h) Scholarship update – **Susan Ouellette**
- i) Membership Retention and Recruitment –Membership Roster and Registration – **Annette McLaggan**
- j) Marketing and Communication – **Janie Miller**
- k) Web- **Karena Cochran & Kristy Gould** – continue to send information to Karena for posting

College Relations:

Fran met with Corey Pelletier a few months back. As soon as the 2018 schedule is out she will forward to him to post. We should contacting Megan Kenyan to help get the message out to students. **Fran or Karena?**

Legislative/Governmental Affairs

Kathleen has agreed to take this on. **She will reach out to Lydia Sy for updates.**

Workforce Readiness

SHRM is doing an initiative on older workers – aging workforce. They have a 10-minute presentation. **Kristy will forward to us to review.** SHRM will give recognition to the chapters that promote this. Kathleen spoke with Jim Peacock. We could get KVHRA involved with the Mid Maine Chamber as they have a workforce petitioners group. There is also another group in Portland – Heart At Work Associates Career Counseling & Outplacement.

There are existing areas that KVHRA could give support to as well. Robin and Kathleen will discuss.

Scholarships:

Susan will be taking over the Scholarships for the remaining of the year. **This will be rolled out in October.**

Other Topics:

Full elections will be held in November. We will need to finalize the Nominating Committee. The list of recommended nominees will be placed on a ballot and made available to all voting members at least ten days prior to the election each year. Space must be provided on the ballot for write-in candidates. We will have 2 open Officer Positions – Treasurer and Membership Development Chair. **An email will go out in the near future regarding elections.**

Kristie Jandreau also agreed to put a closed Facebook Page together and she will also monitor it.

Annette has agreed to review the By-Laws for recommended changes.

Recent Certifications – we were giving \$25 gift certificates for those newly certified because SHRM was giving us \$40 back for anyone that recertified. However, SHRM now only provides \$10 for members who recertify, and is no longer providing funds for newly certified members. We will no longer be giving the \$25 gift certificate, rather we will announce these at a meeting and also announce that their membership dues for the following year will be gratis. A suggestion was made to give them a gift bag.

SHRM dues starting 1/1/18 will be \$209.00. Be sure to google SHRM coupons when renewing.

We agreed to keep the KVHRA dues the same for 2018. **However we will need to review the registration fee after we review the facilities prices.**

NEXT MEETING: October 11, 2017, at the Augusta Civic Center, Augusta

Respectfully Submitted: *Lila Hallowell*

Lila Hallowell, Board Treasurer