

KVHRA

Date: March 9, 2018

2:00 p.m. to 3:00 p.m.

Place: Telephone Conference

Present: Kristy Gould, Lori Page, Lila Hallowell, Jeanine Libby, Susan Ouellette, Erica Humphrey, Lori Lefferts, Frances Fisher, Sharon Crowe, and Kathleen Hale

Absent: Robin Doody, Kristie Jandreau

Guests: None

Treasurer's Report:

Robin Doody, could not attend today's meeting but sent the following message to Kristy Gould. Robin's message as follows: Currently our Bank checking account balance is \$20,593.67. I recently transferred the remaining Jan/February PayPal amount of \$712.51 bringing the checking account to \$21,306.18. Currently in PayPal for the March meeting we have \$3914.03 pending transfer to the checking account. I have a few more checks to deposit for the March event as well. At this point all bills have been paid with the exception of the event on the 14th.

Membership:

Bonny Coen had applied for KVHRA membership but she never paid. Meanwhile, Kristy is reviewing a list of potential members that she received from Strategic HR. In addition from the half day seminar registrations, Frances and Sharon will review the list that are not members and will plan to reach out to them to encourage membership with KVHRA.

Half Day Seminar:

The SHRM e-mail blast didn't go out as Kristy had planned. As the Board wanted to reach out to future members as this is a great way to attract them. Kristy and Lori agreed to do the meet and greet at the seminar and will arrive around 7:15 a.m. Lila will reach out to the Best Wester on the room set up using circle tables. Two speakers have been confirmed and their bios are posted on our KVHRA web page. Thomas College has agreed to sponsor this event and will have ten (10) minutes to speak. Overall the program will be four (4) hours long and we will offer one break. There will be no introductions but we will plan to introduce the board members that way if anyone has questions, they will be able to reach out to one of us. Part of the morning announcement will also include the April meeting.

Frances will be doing the registration table. We have room for 100 people – no more. Walk-Ins are welcome, but we cannot guarantee them a seat. Kristy will stop the online registration at 100.

On a different table next to the registration table will be the KVHRA application, flyer on Best Places to Work, KVHRA brochure, program surveys, and 2018 program calendar. Kristy will be looking at our KVHRA brochure to see if it's something we can utilize.

The morning PowerPoint presentation will have roughly 14 slides. Within some of them will be information about our next meeting in April, the benefits of being a KVHRA member and a thank you for making this come together.

Board members are encouraged to wear KVHRA logo and name badges.

Programing:

With the 2018 calendar completed, Lila is focused on building the 2019 program calendar and we reviewed some topics such as internship programs. We are always looking for sponsors.

Core Leadership Areas:

SHRM Foundation – Kristy Gould will continue to do the SHRM foundation.

Diversity & Inclusion – Lila Hallowell has no updates at this time.

Collage Relations – Erica Humphrey no updates.

Website Administration/Marketing – Lori Lefferts will do the web posting and email blasts to our members.

SHRM/HRCI Programs Certifications – Kathleen Hale no updates.

SHRM/HRCI Certification – Susan Ouellette will continue with certification.

Legislative / Governmental Affairs – Jeanine Libby no updates.

Scholarships – Susan Ouellette will be presenting a general educational scholarship in June.

Workforce Readiness: Robin Doody and Kristie Jandreau will co-lead this core leadership. Erica will reach out to the board members on conducting mock interviews with Colby students.

Finance – Robin Doody update above.

Oher Topics:

Annual HR Convention, there will be no Gala Dinner. There was discussion meet up at lunch on Tuesday. Someone will get a table in the back of the room for all of us to gather.

NEXT MEETING: March 14, 2018, Half Day Seminar at Best Western Plus, Waterville, Maine

Respectfully Submitted: *Jeanine M. Libby*

Jeanine M. Libby, PHR, SHRM-CP, Board Secretary